

Demands for Grants and Appropriations 2021-22

Grant No - 05

107 - Ministry of Public Administration

Allocations and Activities

1 **The main functions of the Ministry of Public Administration are:**

- a. Selection and recruitment of cadre officers to their preliminary posts;
- b. Creation of posts and formulation / amendment of organizational structure of various government departments and institutions;
- c. Formulation and amendment of rules / policies relating to terms and conditions of employment;
- d. Transfer, promotion and disciplinary action of employees under the control of the Ministry of Public Administration;
- e. To develop training policies and implementation of action plans for enhancing efficiency of public servants through training at home and abroad;
- f. Providing deputation to employees under the control of public administration and the assimilation of surplus employees;
- g. Ensuring welfare of public servants and managing joint insurance and welfare funds;
- h. Printing/publishing of various types of government documents, checkbooks, question papers etc. and procurement of office equipment, supplies and their maintenance.

2 **The revised budget allocation (Operating and Development) from FY 2018-19 to 2020-21 and the proposed allocation (Operating and Development) for FY 2021-22 of the Ministry of Public Administration are shown below:**

(Taka in Thousand)

Financial Year		Operating	Development	Total	Recurrent	Capital	Financial Assets	Liabilities
2018-19	Revised Budget	2605,00,40	251,59,00	2856,59,40	2216,56,33	381,87,51	258,15,56	0
2019-20	Revised Budget	2512,87,75	304,63,00	2817,50,75	2339,14,65	440,55,10	37,81,00	0
2020-21	Revised Budget	2700,19,44	346,90,00	3047,09,44	2608,50,11	372,78,33	65,81,00	0
2021-22	Budget	3047,00,00	782,39,00	3829,39,00	2864,22,88	912,35,12	52,81,00	0

3 **In FY 2021-22, the following important activities/programmes/projects are scheduled to be implemented:**

- a. Nomination of 250 BCS cadre officers for foundation training from newly recruited officers and officers from previous batches;
- b. Nomination of 120 BCS administration cadre officers in Law and Administration training course;
- c. Nomination of 100 Deputy Secretaries and Joint Secretaries for training of their relevant core courses;
- d. Nomination of 25% female employees in various trainings;
- e. Creation of new posts, confirmation of posts, issuance of NOC for appointment and transformation/ standardization of different laws in Bangla;
- f. Provide financial assistance to the family of the deceased employee while working within 25 days of application;
- g. Disposal of pension application within 11 working days;
- h. Awarding of Public Administration Medal and Integrity Award to promote integrity in the service;
- i. Provide feedback on existing rules and regulations and opinion on formulation and amendment of regulations within 20 working days; and
- j. SF preparation for requirement of the court within 11 working days.

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(Taka in Thousand)

Charged	0	Operating	3047,00,00	Recurrent	2864,22,88
Others	3829,39,00	Development	782,39,00	Capital	912,35,12
				Financial Asset	52,81,00
				Liability	0
Total :	3829,39,00	Total :	3829,39,00	Total :	3829,39,00

(Taka in Thousand)

Economic Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Economic Classification				
Recurrent Expenditure				
3111	Wages and salaries in cash	1444,64,93	1340,51,99	1307,48,89
3211	Administrative expenses	133,91,49	112,10,02	116,35,06
3221	Fees, charges and commissions	12,10,97	9,83,29	11,44,19
3231	Training	156,60,58	110,48,02	143,63,70
3243	Petrol, oil and lubricants	62,79,88	59,73,38	64,88,84
3244	Travel and Transfer	50,64,21	45,10,61	48,13,71
3252	Medical and surgical supplies	8,53,42	9,00,25	8,13,25
3253	Public order and safety supplies	10,00	10,00	50,00
3254	Food supplies	4,00	4,00	4,00
3255	Printing and stationery	117,55,02	114,45,65	115,46,74
3256	General supplies and materials	37,02,61	36,07,91	39,60,91
3257	Professional services, honorariums and specia	32,65,44	12,19,81	23,09,00
3258	Repairs and maintenance	99,99,77	93,15,68	104,50,17
3631	Current grants	295,97,81	281,33,50	283,61,00
3632	Capital grants	15,03,19	18,06,38	12,53,00
3721	Social assistance benefits in cash	350,81,00	322,46,27	322,45,27
3821	Current transfers not elsewhere classified	22,76,81	22,23,35	17,19,35
3823	Current transfers for projects	22,98,00	21,60,00	27,22,00
3911	Reserve	3,75	0	15,99,00
Total - Recurrent Expenditure :		2864,22,88	2608,50,11	2662,28,08

(Taka in Thousand)

Economic Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Economic Classification				
Capital Expenditure				
Non financial assets				
4111	Buildings and structures	210,79,54	196,30,00	202,33,96
4112	Machinery and equipment	279,25,27	130,63,93	227,62,96
4113	Other fixed assets	1,90,31	1,48,40	8,03,00
4141	Land	2,00	3,00	3,00
Sub Total - Non financial assets :		491,97,12	328,45,33	438,02,92
Capital expenditure for project				
4211	Capital expenditure for project	393,30,00	44,33,00	192,29,00
Sub Total - Capital expenditure for project :		393,30,00	44,33,00	192,29,00
Reserve				
4911	Reserve	27,08,00	0	0
Sub Total - Reserve :		27,08,00	0	0
Total - Capital Expenditure :		912,35,12	372,78,33	630,31,92
Assets				
Financial assets				
7215	Loans	52,81,00	65,81,00	102,81,00
Sub Total - Financial assets :		52,81,00	65,81,00	102,81,00
Total - Assets :		52,81,00	65,81,00	102,81,00
Total - Ministry of Public Administration :		3829,39,00	3047,09,44	3395,41,00

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Charged	0	Operating	3047,00,00	Recurrent	2864,22,88
Others	3829,39,00	Development	782,39,00	Capital	912,35,12
				Financial Asset	52,81,00
				Liability	0
Total:	3829,39,00	Total:	3829,39,00	Total:	3829,39,00

(Taka in thousand)

Organisation Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Organisational Classification				
10701	Secretariat, Ministry of Public Administration			
	Operating Activity	890,45,00	844,97,26	1072,67,00
	Development Activity	762,67,00	335,82,00	507,33,00
	Total:	1653,12,00	1180,79,26	1580,00,00
	Recurrent	905,31,82	845,31,21	1050,83,96
	Capital	694,99,18	269,67,05	426,35,04
	Financial Asset	52,81,00	65,81,00	102,81,00
	Total:	1653,12,00	1180,79,26	1580,00,00
10702	Training Institutions			
	Operating Activity	32,00,00	28,31,00	28,31,00
	Development Activity	19,72,00	10,96,00	10,96,00
	Total:	51,72,00	39,27,00	39,27,00
	Recurrent	41,25,74	31,60,74	33,50,74
	Capital	10,46,26	7,66,26	5,76,26
	Total:	51,72,00	39,27,00	39,27,00
10703	Offices of the Field Administration			
	Operating Activity	1462,86,00	1337,83,56	1150,76,00
	Total:	1462,86,00	1337,83,56	1150,76,00
	Recurrent	1402,19,35	1283,43,47	1089,49,91
	Capital	60,66,65	54,40,09	61,26,09
	Total:	1462,86,00	1337,83,56	1150,76,00
10704	Department of Printing & Publications			
	Operating Activity	299,24,00	265,14,90	270,72,00
	Development Activity	0	12,00	0
	Total:	299,24,00	265,26,90	270,72,00
	Recurrent	261,41,97	227,51,97	246,04,47
	Capital	37,82,03	37,74,93	24,67,53
	Total:	299,24,00	265,26,90	270,72,00

(Taka in Thousand)

Organisation Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Organisational Classification				
10705	Directorate of Government Transport			
	Operating Activity	362,45,00	223,92,72	354,66,00
	Total:	362,45,00	223,92,72	354,66,00
	Recurrent	254,04,00	220,62,72	242,39,00
	Capital	108,41,00	3,30,00	112,27,00
	Total:	362,45,00	223,92,72	354,66,00
	Total - Operating Activity:	3047,00,00	2700,19,44	2877,12,00
	Total - Development Activity:	782,39,00	346,90,00	518,29,00
	Total - Operating and Development Activity:	3829,39,00	3047,09,44	3395,41,00
	Total - Recurrent:	2864,22,88	2608,50,11	2662,28,08
	Total - Capital :	912,35,12	372,78,33	630,31,92
	Total - Asset:	52,81,00	65,81,00	102,81,00
	Total Liability:	0	0	0
	Total-Ministry of Public Administration:	3829,39,00	3047,09,44	3395,41,00